

GAVILAN COLLEGE CURRICULUM MEETING

Monday, October 27, 2014

3:00 – 4:30 p.m., BU 119

MINUTES

ATTENDANCE

E. Venable, B. Donovan, M. Turetsky, C. McLaughlin, D. Van Tassel, S. Tuma, F. Lozano, E. Luna, G. Ramirez, L. Flores, N. Dequin, M. Machado, R. Brown, S. Carr, C. Oler, J. Maringer, K. Wagman, N. Cisneros, D. Achterman, K. Rose, K. Warren, and E. Talavera (minute recorder)

I. Call to Order – Welcome

II. Agenda Adjustments

C. McLaughlin gave information on the Computer Graphics & Design (CGD) degree and thanked S. Carr for the help and information for the degree. It was reported that C. McLaughlin has been trying to update curriculum for over three years, but there seems to be pushback over disagreements on a grant. C. McLaughlin feels that Gavilan College and the CGD program is out of compliance. CGD courses need to get the curriculum updated and it's not being done. The students shouldn't be punished over misunderstandings. C. McLaughlin announced that a copy of the minutes will be submitted to the ACCJC.

III. Information-Discussion

A. Technical Review Committee

There is still an opening for a member to join the committee.

IV. Approval of Consent Agenda

CONSENT AGENDA

Minutes of October 13, 2014

MSC (N. Dequin/J. Maringer). Vote: approved as presented.

V. Curriculum

New Business

1 NEW COURSE PROPOSAL – SECOND READING

a. CARP 218 Commercial Concrete

b. CARP 219 Rigging

c. CARP 220 Commercial Door Hardware

CARP 218, 219 and 220 are taken as one motion.

These new courses will be incorporated into the new curriculum.

**MSC (D. Achterman/M. Machado). Vote: unanimous.
Approved.**

d. POLS 10 Introduction to Political Sciences

This course is in preparation for the degree.

**MSC (N. Cisneros/J. Maringer) Vote: unanimous.
Approved.**

2 MODIFICATIONS TO EXISTING COURSES

a. JLE 102 Police Supervisor Course

Change description, general update, update textbook and student learning outcomes

**MSC (G. Ramirez/M. Machado) Vote: unanimous.
Approved.**

- b. BIO 5 General Botany
Change description; update textbook, student learning outcomes, methods of instruction and methods of evaluation; update prerequisite to Mathematics 235 or 240 with a grade of 'C' or better and advisory to Chem 1A, Bio 1 and Eligible for English 250 and 260.

**MSC (N. Dequin/D. Achterman). Vote: unanimous.
Approved.**

A recommendation was made to reinstate the Prerequisite and Advisory Task Force due to departments not having enough guidance in the prerequisites of a course or needing a forum for assistance. The task force would look at prerequisites in phases and only phase one was completed. If a college wide discussion is needed it may go beyond the grasp of the curriculum committee. It was suggested that if the English Department wanted to reconvene the committee, K. Rose would attend. The other area is to have an English Department member to join the Technical Review Committee to give input at that stage.

The idea is to have the task force fall under the Curriculum Committee to have a uniformed guidance when courses are developed instead of at the review stage. The current message is not consistent to students. The notes and development of the Task Force needs to be revisited to better inform the committee.

A motion was made to move all curriculum to the last committee meeting and nothing but discussion at the next committee meeting which would include: Associate Degrees for Transfer, Prerequisite and Advisory Task Force, and General Discussion.

MSC (D. Achterman/K. Warren) Vote: unanimous. Approved.

- c. CD 8B Teaching Reading and Writing to Children
Change description; General update: update textbook, student learning outcomes and cultural diversity. A question was raised about cultural diversity.

**MSC (K. Warren/D. Achterman). Vote: unanimous.
Approved.**

- d. CMUN 5 Fundamentals of Communication
- e. CMUN 10 Small Group Communication
CMUN 5 and 10 are taken as one motion.
Update content to align with C-ID descriptor; update textbook and student learning outcomes.

**MSC (N. Dequin/J. Maringer). Vote: unanimous.
Approved.**

- f. ECON/BUS 14 Personal Finance
- g. MGMT 101 Introduction to Management

ECON/BUS 14 and MGMT 101 are taken as one motion.
General Update: update textbook and student learning outcomes.

MSC (J. Maringer/D. Van Tassel). Vote: unanimous. Approved.

- h. MUS 16A Introduction to Audio Recording Techniques
General update: This is a general curricular update for the textbook and review of SLOs
MSC (D. Achterman/D. Van Tassel). Vote: unanimous. Approved.

3 MODIFICATION TO EXISTING DEGREE

- a. Administration of Justice, Law Enforcement, Option 2 Associate of Arts (A.A.)
The six units attached to the certificate were removed and added to the AA.
MSC (G. Ramirez/N. Cisneros). Vote: unanimous. Approved.

4 ASSOCIATE DEGREE FOR TRANSFER - NEW PROPOSALS

- a. Associate in Science in Physics for Transfer
MSC (K. Warren/D. Achterman). Vote: unanimous. Approved.
- b. Associate in Arts in Philosophy for Transfer
Based on the state template.
It was noted that the ideal situation would be to hire a full time faculty member for this program.
MSC (J. Maringer/M. Machado). Vote: unanimous. Approved.
- c. Associate in Arts in Political Science for Transfer
After much consultation this program was compiled.
MSC (D. Achterman/N. Dequin). Vote: unanimous. Approved.
- d. Associate in Arts in Psychology for Transfer
Based on the state template. The additions will be reviewed.
MSC (J. Maringer/F. Lozano). Vote: unanimous. Approved.
- e. Associate in Arts in English for Transfer
Thanked everyone for their help.
MSC (D. Achterman/F. Lozano). Vote: unanimous. Approved.

K. Rose noted that the faculty has done a great job and with these ADTs approved today, the campus has surpassed what was promised to the state chancellor's office. B. Donovan has done a remarkable job in this effort.

- 5 Adjournment by consensus at 3:53 pm.
MSC (N. Dequin/G. Ramirez).